

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
COMMITTEE ON AGING
January 13, 2011
Minutes**

A. Meeting called to order by Chairman J. Klundt at 7:49 AM.

B. Present: Joyce Klundt, Bob Jankowski, Mary Lueke, Sue Steffen, Roy Rogers, Lee Murphy, Sue Nett, Jean Wollerman.

C. MINUTES TO APPROVE

1. Motion to approve December 9, 2010 minutes made by R. Rogers and seconded by B. Jankowski. S. Steffen requested the date be corrected in Item E.1. to say "retain the same rates for 2011". Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Older Adult Program Coordinator J. Wollerman on numbers attending the senior center and YMCA programs and activities in Dec. 2010. The Dec. numbers for the senior center were down 95 visits as compared to Nov. 2010. One of the factors could be the mealsite closing 3 days for the Christmas and New Years holidays. Other items reported included: a VNA donation of \$200 to be used to paint and redecorate the small room in the senior center; various activities held at the senior center and the YMCA; and the new schedule for 2011. The first brat fry of the year will be held on Memorial Day weekend. J. Wollerman requested a need for volunteers to assist with the brat fries. J. Wollerman also discussed volunteers who work an event and the thanks for their service. Currently following the practice of if working the event and doesn't purchase a ticket, the volunteer can still eat the meal but would not be eligible for a door prize. If the volunteer purchased a ticket then the individual would be eligible for a door prize. J. Wollerman questioned if this policy should be changed and the consensus of the committee members was to keep it the same.
2. 2011 Grant Contract with Winnebago County—S. Nett reported the grant contracts with the county were received and awaiting approval by the common council. The grant amounts are the same as 2010 and will be used to offset the cost of the contract with the YMCA.

E. Action Items

1. Volunteer Benefits—J. Wollerman requested this item be held over to the next meeting.
2. Follow-Up Letter – Security Deposit/Rentals—J. Wollerman requested this item be held over to the next meeting.
3. Historical Society – April Meeting Rental. J. Wollerman reported the Historical Society is doing an educational presentation in April and requested to rent space at the senior center for the meeting. J. Wollerman asked committee members if the fee for rental could be waived per the request of the Historical Society. Discussion centered around if fees are waived for one group, how many more requests for a waiver of fees will there be and does there have to be written criteria as to whom fees could be waived. What happens with the

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Senior Center at 967-3530 24-hours in advance of the meeting for the City to arrange special accommodations."

security deposit—do we still ask for a deposit even though the fees are waived. B. Jankowski made a motion to waive the rental fee for the N-M Historical Society for their April meeting event and maintain the security deposit requirement—seconded by R. Rogers. Motion carried.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

Motion to adjourn at 9:10 AM made by B. Jankowski and seconded by R. Rogers. Motion carried. Committee members expressed gratitude to R. Rogers and B. Jankowski for their commitment of time and service to the Committee on Aging. Next Meeting February 10, 2011.